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SUPPLEMENT

PROCLAMATIONS, RULES AND REGULATIONS

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THE DEFENCE ACT

**THE DEFENCE (JAMAICA NATIONAL SERVICE CORPS ENLISTMENT AND
SERVICE) REGULATIONS, 2018**

In exercise of the power conferred upon the Jamaica Defence Board by section 212 of the Defence Act, and of every other power hereunto enabling, the following Regulations are made:—

- | | |
|------------------------------------|---|
| Citation. | 1. These Regulations may be cited as the Defence (Jamaica National Service Corps Enlistment and Service) Regulations, 2018. |
| Interpretation. | 2. In these Regulations, unless the context otherwise provides, “enlisted” means enlisted to serve in the Jamaica National Service Corps. |
| Recruiting officer. | 3. An officer of the regular Force who is approved by the Chief of Defence Staff may act as a recruiting officer. |
| Form of Notice.
First Schedule. | 4. In accordance with section 208B of the Act, the form of notice set out in the First Schedule to these Regulations or a form substantially to the like effect shall be the notice to be given to a person offering to enlist. |

Method of
Attestation.

5.—(1) Where a person offering to enlist has been given a notice, the recruiting officer—

- (a) shall satisfy himself of all the conditions of enlistment under section 208B of the Act; and
- (b) shall not enlist that person unless that recruiting officer is satisfied that the conditions of enlistment have been met.

Second
Schedule.

(2) The recruiting officer shall warn the person that if the person knowingly makes any false answers to the questions which are to be put to the person in Part 2 of the attestation paper set out in the Second Schedule, the person shall be liable under section 208L of the Act.

(3) The recruiting officer shall read or cause to be read to the person the questions specified in Part 2 of the attestation paper set out in the Second Schedule.

(4) The recruiting officer shall, after the reading of the questions, ensure that the answers are duly recorded on the attestation paper.

(5) Subject to paragraph 6, after the reading of the questions, the recruiting officer shall—

Second
Schedule.

- (a) ask the person to make and sign the declaration outlined in Part 3 of the attestation paper set out in the Second Schedule as to the truth of the answers; and
- (b) administer to the person the oath of allegiance outlined in Part 4 of the attestation paper set out in the Second Schedule.

(6) Where the person objects to being sworn and states as a ground for the person's objection either that the person has no religious belief or that the taking of an oath is contrary to the person's religious belief or if it is not reasonable to administer an oath to the person in the manner appropriate to the person's religious belief, the person shall, in accordance with section 6(1) the Oaths Act, be required to make a solemn affirmation instead of taking the oath.

(7) The person shall become a soldier and subject to military law under the Act, upon—

- (a) signing the declaration in the attestation paper set out in the Second Schedule; and
- (b) taking of the oath or making of the solemn affirmation.

(8) The recruiting officer shall—

- (a) by signature confirm on the attestation paper set out in the Second Schedule that the requirements under the Act and these Regulations have been duly complied with; and

Second
Schedule.

- (b) deliver the completed attestation paper set out in the Second Schedule, duly executed and dated, to the Officer-in-charge of Records.

(9) The Officer-in-charge of Records shall, upon receipt of the completed attestation paper set out in the Second Schedule, sign the completed attestation paper in the appropriate place to signify that the person is finally approved for service.

(10) The person who is approved for service—

- (a) may request from the Officer-in-charge of Records, through the headquarters of the unit to which that person is assigned, a certified true copy of the completed and signed attestation paper under paragraph (9); and
- (b) shall, upon making the request, be entitled to receive that certified true copy of the completed and signed attestation paper.

Term of
enlistment.

6.—(1) The term of enlistment for a person who has attained the age of eighteen years shall be for a period not exceeding two years.

(2) The term of enlistment for a person who has not attained the age of eighteen years shall be a term not exceeding two years, beginning on the date that the person attains the age of eighteen years.

Appointment
to a unit and
transfer
between units.

7. A soldier of the Jamaica National Service Corps shall on enlistment be appointed to a unit of the Jamaica Defence Force and may be transferred from one unit to another.

Application
for enlistment
in regular
Force or
Reserve.

8. A soldier of the Jamaica National Service Corps may, within 3 months preceding the expiration of the soldier's term of enlistment, apply for enlistment in the regular Force or the Jamaica National Reserve.

Competent
military
authority.
Third
Schedule.

9.—(1) In relation to the provisions of the Act specified in the first column of Part I of the Third Schedule to these Regulations and for the purposes specified in the second column, the officer specified in the third column shall be the competent military authority.

(2) The officer specified in the second column of Part II of the Third Schedule shall, in accordance with section 208E, be the competent military authority for the purpose of authorising the discharge of a soldier for the reasons specified in the first column.

Certificate of
discharge.

10. The certificate of discharge under section 208E(4) of the Act shall contain the following particulars—

- (a) a regimental number of the soldier being discharged;
- (b) the name of the soldier, including Christian or forenames;

-
- (c) the date and place of enlistment of the soldier;
 - (d) a physical description of the soldier on leaving service;
 - (e) the rank of the soldier;
 - (f) an assessment of conduct and character of the soldier on leaving service with the signature of the officer making the assessment;
 - (g) the date of discharge;
 - (h) a reason for discharge;
 - (i) the total period of enlistment on discharge; and
 - (j) the signature of the competent military authority issuing the discharge.

FIRST SCHEDULE

(Regulation 3)

THE DEFENCE ACT

THE DEFENCE (JAMAICA NATIONAL SERVICE CORPS ENLISTMENT AND SERVICE) REGULATIONS, 2018

Notice

Notice to be given under section 208B of the Defence Act to a person offering to enlist in the Jamaica Defence Force (Jamaica National Service Corps)

This notice sets out the questions you will be required to answer before the officer who will attest you for the Jamaica National Service Corps and the general conditions of the engagement to be entered in by you.

The attestation documents of the Jamaica Defence Force consist of—

- (a) the attestation paper;
- (b) the Medical Entry Examination Report (F. Med. 1);
- (c) the Jamaica Defence Force Security Questionnaire (JF B 5451); and
- (d) any other documents that may be approved by the Defence Board;

All questions on the attestation documents are to be answered truthfully and completely. All persons shall be required to state on the attestation paper whether they have truthfully and completely entered the information required on the other attestation documents (the Medical Entry Examination Report (F. Med. 1) and the Jamaica Defence Force Security Questionnaire (JF B 5451)). A false answer on the attestation paper, including any false answer regarding the truth and completeness of the other attestation documents, will be grounds for discharge from the Jamaica Defence Force in accordance with the provisions of section 208L of the Defence Act. A false answer on any attestation document prior to an approval of the attestation by the Approving Officer will be grounds for the withholding of that approval.

QUESTIONS TO BE PUT TO THE PERSON TO BE ENLISTED

- Q1. Have you received a notice document setting out the questions to be answered on attestation, and the general conditions of the engagement to be entered into, and do you understand the contents of the notice document and wish to be enlisted?
- Q2. What is your full name? (First name, Middle and Surname)
- Q3. What is your permanent address?
- Q4. What is your date of birth?
- Q5. If under the age of 18 years—
 - (a) who do you live with? a parent | both parents | guardian | other.

FIRST SCHEDULE, contd.

- (b) do you have consent to your enlistment in writing from your parent or guardian?
- Q6. Where were you born?
- Q7. What is your current nationality?
- Q8. What was the nationality at birth of—
(a) yourself? (b) your father? (c) your mother? (d) your wife/husband?
- Q9. Are you single, married, widowed or divorced?
- Q10. A. How many children are you the mother/father/guardian of?
B. How many dependents do you have?
- Q11. What is your trade or previous occupation?
- Q12. Do you belong to, or have you served in Her Majesty's naval, military or air forces or in any Commonwealth force, or in any police force? If so, state which, and the periods of service and the reasons for, and dates of discharge.
- Q13. Have you ever been cashiered, dismissed, discharged with disgrace, with ignominy or for misconduct from Her Majesty's naval, military or air forces or from any police force?
- Q14. Have you truly stated the whole, if any, of your previous service?
- Q15. Have you at any time been found guilty by any civil court of any offence? If so, give particulars.
- Q16. Have you ever been rejected for service in Her Majesty's naval, military or air forces or in any Commonwealth force, or in any police force? If so, on what grounds?
- Q17. Are you willing to be vaccinated or revaccinated and to have your fingerprints taken?
- Q18. Is the information that you have entered on the Medical Entry Examination Report (F. Med. 1) true and complete in every instance throughout the document?
- Q19. Is the information that you have entered on the Jamaica Defence Force Security Questionnaire (JF B 5451) true and complete in every instance throughout the document?
- Q20. Are you willing to serve Her Majesty in the Jamaica National Service Corps of the Jamaica Defence Force or in any such other of her Majesty's military

FIRST SCHEDULE, contd.

Forces as may be raised under the Defence Act provided Her Majesty shall so long require your services, for—

- (a) a term of [] in the Jamaica Defence Force? or
- (b) if you are under 18 years of the period from your date of attestation up to the date on which you attain the age of 18 years and thereafter for a term of [] ?

SOLEMN DECLARATION

You will be required to make the following declaration—

“I _____ do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the stated engagement with the Jamaica Defence Force”.

On signing the declaration and taking the oath or making a solemn affirmation you will become a soldier of the Jamaica National Service Corps of the Jamaica Defence Force subject to military law under the Act.

GENERAL CONDITIONS OF ENGAGEMENT

1. You will be required to engage to serve her Majesty in the Jamaica National Service Corps for such time as is agreed on attestation, provided that her Majesty shall so longer require your services. You will be liable to serve in Jamaica but may be ordered to serve outside or beyond Jamaica.
2. You may engage to serve—
 - (a) for any term that is open to consideration, not exceeding 2 years;
 - (b) if you are under the age of 18 years, for any term that is open to consideration, not exceeding 2 years, beginning on the date that you attain the age of the eighteen years.
3. You will be enlisted in the rank of private, with the specific designation of “NS” to indicate service in the Jamaica National Service Corps.
4. When you have been attested you will be subject to the provisions of the Defence Act and you will be required to carry out whatever duties may be ordered by those in authority over you.
5. No guarantee can be given that you will be employed on any particular duties but where you are enlisted with a view to performing particular duties or to being trained in a particular trade, you will be employed on these duties or, as the case may be trained and employed in that trade, so far as the requirements of the service permit.

FIRST SCHEDULE, contd.

6. If you are enlisting for the first time in the Jamaica National Service Corps and have not any prior service in Her Majesty's armed forces you will be entitled to claim your discharged subject to sections 208D and 208H of the Defence Act at any time within 3 months of your attestation and payment of a sum prescribed by the Defence Board.

7. In computing your service for the purpose of discharge or for subsequent engagement in the regular Forces or the Jamaica National Reserve, periods during which you have been away from your duty because of imprisonment, desertion or absence with leave exceeding 28 days will be excluded, and any period which you are ordered by a court martial to forfeit will be disregarded.

8. you may be discharged at any time during your engagement by order of a competent military authority as a result of irregularities concerning your enlistment, for misconduct, for unfitness on medical grounds or for the benefit of the public service.

9. If at the time your term of service expires there is a state of war, insurrection or hostilities, or a public emergency, you may be retained and your service prolonged for such further period as a competent military authority may direct.

10. At any time within 3 months prior to you completing your service in the Jamaica National Service Corps, you may apply for enlistment in the regular Force or the Jamaica National Reserve.

11. If at any time you are due to be discharged you are liable to be proceeded against for an offence against service law your discharge shall be postponed until after the proceedings have been concluded.

SECOND SCHEDULE

(Regulation 4)

THE DEFENCE ACT

THE JAMAICA DEFENCE FORCE (JAMAICA NATIONAL SERVICE CORPS
ENLISTMENT AND SERVICE) REGULATIONS, 2018

ATTESTATION PAPER

PART 1—*General Instructions*

1. The person to be enlisted will first be given a copy of the notice,
2. Any alteration to this notice will be initialed in ink by the recruiting officer.
3. The recruiting officer will delete all paragraphs referring to types and terms of engagement which are not appropriate.
4. The person to be enlisted is to be warned that under the provision of section 208L of the Defence Act, if a person knowingly makes a false answer to any of the questions at Part 2 that person renders himself liable under the Defence Act.
5. If the person to be enlisted has former service, the person is to be asked for the particulars and will produce, if possible, all certificates of service issued to the person on discharge. The certificates will be conspicuously endorsed, in red, that the person has enlisted or re-enlisted in the Jamaica Defence Force and will be returned to the recruit.
6. Parts 2 to 6 will be completed by the recruiting officer, Parts 7 to 8 by the Medical Officer and Part 9 by the OIC Records Section.

PART 2—*Questions to be Put to the Person
to be Enlisted*

Q1. Have you received a notice document setting out the questions to be answered on attestation, and the general conditions of the engagement to be entered into? ____ Do you understand the contents of the notice document and wish to be enlisted? ____

Q2. What is your full name? Christian and Middle Names:

Surname: _____

Q3. What is your permanent address?

Q4A. What is your date of birth?

Q4B. If under the age of 18 years—

(a) who do you live with? a parent | both parents | guardian | other

SECOND SCHEDULE, contd.

- (b) do you have consent to your enlistment in writing from your parent or guardian? _____ (copy of consent attached) _____

Q5. Where were you born? _____
(District, Town, Parish and Country)

Q6. What is your current nationality? _____

Q7. What was the nationality at birth of:

- (a) yourself _____ (b) your father _____
(c) your mother _____ (d) your wife/husband _____

Q8. Are you single, married, widowed or divorced? (state which) _____

Q9. A. How many children are you the mother/father/guardian, of? _____

B. How many dependents do you have? _____

Q10. What is your trade or previous occupation? _____

Q11. Do you belong to, or have you served in, Her Majesty's naval, military or air forces or in any Commonwealth force, or in any police force? If so, state which and the periods of service and the reasons for, and dates of discharge.

Q12. Have you ever been cashiered, dismissed, and discharged with disgrace, with ignominy or for misconduct from Her Majesty's naval, military or air forces or from any police force? _____

Q13. Have you truly stated the whole, if any, of your previous service? _____

Q14. Have you at any time been found guilty by any civil court of any offence? _____ If so, give particulars.

Q15. Have you ever been rejected for service in Her Majesty's naval, military or air forces or in any Commonwealth force, or in any police force? _____ If so, on what grounds?

Q16. Are you willing to be vaccinated or revaccinated and to have your fingerprints taken? _____

Q17. Is the information that you have entered on the Medical Entry Examination Report (F. Med. 1) true and complete in every instance throughout the document? _____

SECOND SCHEDULE, contd.

Q18. Is the information that you have entered on the Jamaica Defence Force Security Questionnaire (JF B 5451) true and complete in every instance throughout the document? _____

Q19. Are you willing to serve Her Majesty in the National Service Corps of the Jamaica Defence Force or in any such other of her Majesty's military Forces as may be raised under the Defence Act provided Her Majesty shall so long require your services for:

- (a) a term of in the Jamaica Defence Force? _____; or
- (b) if you are under 18 years of age the period from your date of attestation up to the date on which you attain the age of 18 years and thereafter for a term of? _____

PART 3—SOLEMN DECLARATION

I _____ do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the stated engagement with the Jamaica Defence Force.

*Date*_____
*Signature*_____
*Date*_____
*Name of Witness*_____
*Signature of Witness*PART 4—Oath to be Taken/Affirmation to be
Made on Attestation

I _____ swear by Almighty God / do solemnly, sincerely and truly declare and affirm that I will be faithful and bear true allegiance to her Majesty Queen Elizabeth The Second, her heirs and successors, and that I will, as in duty bound, honestly and faithfully defend Her Majesty, her heirs and successors, in person, crown and dignity against all enemies, and will observe and obey all orders of Her Majesty, her heirs and successors, and of the officers set over me.

I declare by way of the signature hereunder that I have given the oath/solemn affirmation above of my own free will and with full understanding of its meaning:

*Date*_____
*Signature*_____
*Date*_____
*Name of Witness*_____
Signature of Witness

SECOND SCHEDULE, contd.

PART 5—*Certificate of the Recruiting Officer*

1. The recruit named in Parts 3 and 4 was cautioned by me that if the recruit knowingly made any false answer to any of the questions at Part 2 the recruit will be liable under section 208L of the Defence Act.

2. The questions at Part 2 were then read by the recruit in my presence

(No, Rank and Name)

3. I have taken care that the recruit understands each question, and that the recruit's answers to each question has been duly entered.

4. I have taken care that the recruit has received a copy of the notice and I am satisfied that the recruit is fully aware of the terms and general conditions of service.

5. I am satisfied from the evidence produced or the statements made by the recruit that the recruit has / has not attained the age of 18 years.

6. The recruit has made and signed the declaration and taken the oath/made a solemn affirmation.

before me on this day of, 20 .

(Signature and Rank of Recruiting Officer)

(Name of Recruiting Officer)

PART 6—*Miscellaneous*

1. Religion and Denomination

_____ / _____

2. Next of Kin _____ Relationship _____

Address _____

3. Regimental No. _____ (for Records Section only)

PART 7—IDENTIFICATION PARTICULARS OF THE
RECRUIT ON ENLISTMENT

1. Apparent age: _____ years _____ months 2. Colour of eyes _____

3. Colour of hair _____

4. Height _____
(without boots/shoes)

5. Weight _____
(without boots/shoes)

6. Distinctive marks _____

SECOND SCHEDULE, contd.

7. Description of Features _____
(Eyes, Nose, Lips etc.)

PART 8—Certificate of Medical Examination

I _____ have examined the person named at Part 2 in accordance with current instructions and have found that person fit/unfit for enlistment in the Jamaica Defence Force. I have assessed the person as follows:

P	U	L	H	E	E	M	S

Date _____

(Signature of Medical Officer)

(Name of Medical Officer)

Place _____

PART 9—Certificate of Approving Officer

I certify that this attestation paper is properly completed and that the requirements set out in the forms, in relation to the enlistment of the person named in Part 2, appear to have been complied with. I accordingly approved the enlistment of _____ in the Jamaica Defence Force.

(first name middle name surname)

Date _____

(Signature and Rank of Approving Officer)

Place _____

(Name of Approving Officer)

THIRD SCHEDULE

(Regulation 9)

PART I

Provision of the Act	Purpose	Competent Military Authority
Section 208F	Postponement of Discharge	Commanding Officer
Section 208D	Prolongation of service	Officer-in-charge of Records

PART II

Reason for Discharge	Competent Military Authority
Unsuitable during the first six months	Commanding Officer
Unsuitability	Appropriate Superior Authority
Services No longer Required	Appropriate Superior Authority
Misconduct	Appropriate Superior Authority
Conviction by Court	Appropriate Superior Authority
Medically Unfit	Appropriate Superior Authority
Compassionate Grounds	Appropriate Superior Authority
By Purchase Under Section 208H and 208I	Appropriate Superior Authority
Unable to Qualify for Trade	Commanding Officer
Completion of Engagement	Commanding Officer
Final Approval of Attestation withheld	Recruiting Office
Improper Enlistment	Commanding Officer
False Answer on Attestation	Appropriate Superior Authority

THIRD SCHEDULE, *contd.*PART II, *contd.*

Reason for Discharge

Competent Military Authority

Approval of Application for Early
Discharge

Appropriate Superior Authority

Dated the 1st day of November, 2018.

ANDREW HOLNESS
Chairman,
Jamaica Defence Board.HORACE A. CHANG
Member,
Jamaica Defence Board.ROCKY MEADE
Member,
Jamaica Defence Board.AUDREY SEWELL
Member,
Jamaica Defence Board.