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**THE NUMBER PORTABILITY ADMINISTRATION  
FEES, 2018**

Pursuant to the Telecommunications Act (Number Portability) Rules, 2014 and in accordance with section C, Paragraph 6.1 of the Provision of Number Portability Administration Services in Jamaica, Technical and Price Proposal Requirements (Document No: 2014/TEL/010/TPR.001) dated 2014 October, which states:—

“The NPA may recover infrastructure and fixed operation and maintenance costs via an annual fee which will be fixed for five (5) years, with no annual price escalators, no transaction volume floor, no transaction volume ceiling, and no recovery or reserve for any unpaid User invoices. This fee will be paid in equal monthly instalments. Thereafter, the NPA will be required to seek the OUR's approval for any changes in its fees. The NPA will also be allowed to charge the Recipient Service Provider a per port transaction fee, representing the incremental cost associated with the porting transaction. This transactional fee and the annual fee will represent all costs associated with providing this service.”

The Office of Utilities Regulation (Office) has determined that the methodology for the assessment of fees shall be based on the number of active subscribers of each service provider.

1. The Fees shall be cited as the Number Portability Administrator Fees, 2018 and is effective for the period 2018, June 1, to 2019, May 31, and thereafter for each period beginning June 1 and ending May 31 for each subsequent year.

2. Each service provider who has been assigned numbers shall pay the Number Portability Administration Fees to the Number Portability Administrator (NPA) as specified in the paragraphs below.

*Schedule of Number Portability Administration Fees  
effective 2018, June 1.*

3. Generally, the computation of the Number Portability Administration Fee applicable to service providers (with numbers) in the telecommunications sector is calculated on the basis of the following formula (and shall be payable upon presentation of an invoice by the NPA:

$$SFx = Sx / TAS * NPAF$$

Where:

SFx	=	Annual Fee for Company "X" (Fixed and Mobile)
Sx	=	Number of Active Subscribers for Company X
TAS	=	Total Active Subscribers
NPAF	=	Total Number Portability Administration Fee
SFx min	=	Minimum Number Portability Administration Fee Provided that SFx shall not be less than SFx min.

For the period 2018, June 1 to 2019, May 31, the following values apply:—

$$TAS = 3,388,248$$

$$SFx \text{ min} = \text{US\$1,800}$$

For the period 2015, June 1 to 2020, May 31, the following value applies:—

$$NPAF = \text{US\$180,000}$$

4. Notwithstanding the formula in paragraph 3 above, there shall be a minimum Number Portability Administration Fee,  $SFx_{\text{min}}$ , which shall be applicable to entities with assigned numbers but have no active subscribers, or in the circumstances set out in paragraph 5 below.

5. Subject to paragraph 6 below, where the information regarding the number of subscribers for each operator according to the formula in paragraph 3 above is not available to the Office, or if the calculated Number Portability Administration Fees using the formula, is lower than the applicable minimum Number Portability Administration Fees specified in

paragraph 4 above, then the previous year's subscriber count will be used in the case of major service providers and the applicable minimum Number Portability Administration Fee in the case of small service providers. Such fee shall be payable upon presentation of invoice by the NPA.

6. Where the minimum Number Portability Administration Fee is charged because the information regarding the number of subscribers for computing the Number Portability Administration Fee is not available to the Office, this will be a temporary arrangement pending receipt of the information. Once the information is received by the Office, the appropriate Number Portability Administration Fee that should have been payable effective 2018, June 1, using the formula set out in paragraph 3 above, will be calculated. The difference between the minimum or interim Number Portability Administration Fee invoiced and the Number Portability Administration Fee calculated using the updated information, if any, shall be payable by the service provider upon presentation of invoice by the NPA.

7. The fees imposed shall be such that at all times the NPA recovers the Number Portability Administration Fees for the period. In the case where a provider ceases to operate or a new provider enters the market, appropriate adjustment to fees shall be made at the end of the period.

8. At the end of the 2018, June 1 to 2019, May 31, period, the NPA shall conduct a reconciliation for over or under-recovery of Number Portability Administration Fees, however arising. Service Providers' invoices will be credited in the event of an over-recovery and debited in the case of an under-recovery of fees.

Dated October 1, 2018.

On behalf of the Office:

ANSORD E. HEWITT,  
Director-General.